



## MICROSOFT FRONTPAGE - ADVANCED

*A One Day Course Covers:*

### 1. Web Design

- Page Design and Working with Frames
- Web Page Design Considerations
- Creating Framed Pages
- Modifying Frames
- Hyperlink Targets

### 2. Introduction to Basic HTML

- HTML Syntax and Tags
- Nesting Tags
- Basic HTML Page Structure
- Adding Comments to code
- META Tags
- FrontPage HTML Tools

### 3. META Tags

- Use of META tags
- Definition of a META Tag
- Creating / Editing / Removing

### 4. Web Reports/Tools/Security

- Reports and Collaboration
- Reporting Toolbar
- Reports and Tasks
- Using FrontPage's Collaboration Tools
- Introduction to Web Security

### 5. Web Components

- Definition
- Deployment and Browser Considerations
- Spreadsheet
- Chart
- Pivot Table
- Data Source



Authorised  
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